Appendix No. 1

to **Ordinance No. 33/2022 of the Rector of Lodz University of Technology of May 24, 2022**

on determining the detailed procedure for the nostrification of academic degrees

granted abroad and the conditions and procedure for exemption from the fee for the nostrification procedure

…………………………………………………….

(place and date)

………………………………………………………………………

(name of the applicant)

………………………………………………………………………

(the applicant's residential address)

………………………………………………………………………

(telephone and e-mail address)

**Vice-Rector for Science**

**Lodz University of Technology**

**APPLICATION**

**for nostrification of a degree**

..………………………………………..………...………………..….……………………………………...,

(full name of the degree awarded abroad)

conferred abroad on

..…………………………………………………………………….……….…………………………..…..,

(date of awarding of degree abroad)

by…………………………………………………..……………………………………………….………..…

(name of the institution which awarded the degree)

in ………………..………………………………………………………………………………..…………..…

(name of the country in whose legal system the institution which conferred the degree operates)

for the academic degree

……………………………………………………………………………..…………………………………

(specification of the Polish academic degree with which equivalence is to be recognised)

I attach to the application:

1. In case of applying for recognition of an academic degree awarded abroad as equivalent to a Polish doctoral degree:

□ diploma confirming the award of this degree,

□ diploma confirming the award of this degree,

□ diploma of completion of studies entitling to apply for the award of the academic degree for which the applicant is seeking recognition.

In case of applying for recognition of an academic degree awarded abroad as equivalent to the Polish academic degree of doktor habilitowany:

□ diploma confirming the award of this degree,

□ documents confirming scientific achievements constituting the basis for awarding this degree,

□ diploma confirming the award of an academic degree authorizing to initiate proceedings for the award of the academic degree for which the applicant is seeking recognition.

I state that the academic degree for the recognition of which I am applying has not been the subject of nostrification procedure in the Republic of Poland.

I state that I was born:

1) .................................................

(place)

2) .................................................

(date of birth - day, month, year)

…………………………… .………………………………

(place, date) (name, surname and signature of the applicant)

………………………………. ………………………………………………………….

(place, date)

(name and surname of the employee accepting the application)

**GDPR clause**

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ EU. L. 2016, No. 119, p. 1, as amended), hereinafter referred to as "GDPR":

1. The controller of your personal data is Lodz University of Technology in Łódź, hereinafter referred to as "TUL in Łódź", based in Łódź, at 116 Żeromskiego 90-924, Łódź.

2. Contact with the Data Protection Officer is possible via e-mail address at rbi@adm.p.lodz.pl or in writing to the Controller's address.

3. Your personal data provided by you for the purposes of the nostrification procedure will be processed for the purposes necessary to carry out the procedure on the basis of Article 6(1)(c) GDPR (legal obligation under the provisions of the Regulation of the Minister of Science and Higher Education of 28 September 2018 on the nostrification of academic degrees and degrees in art conferred abroad (Journal of Laws of 2018, item 1877).

4. Your personal data will not be disclosed to other entities, except to those authorised by law.

5. Your personal data will not be transferred to a third country or to an international organisation.

6. Your personal data will be kept for the period necessary for the nostrification proceedings and then for the time specified for the particular symbols of the archival category with which the documentation collected at TUL in Łódź is labelled in accordance with the Uniform Tactual List of Acts of Lodz University of Technology in Łódź developed pursuant to the Regulation of the Minister of Culture and National Heritage of 20 October 2015 on the classification and qualification of documentation, transfer of archival materials to state archives and the discarding of non-archival documentation (i.e. Journal of Laws of 2019, item 246).

7. You have the right of access to and rectification of data, the right to erasure (subject to the cases referred to in Article 17(1) (b) GDPR), the right to restrict processing (subject to the cases referred to in Article 18 (2) GDPR) and the right to data transfer.

8. You have the right to lodge a complaint with the President of the Office for the Protection of Personal Data where it is justified that your personal data is being processed by the controller contrary to the provisions of the GDPR.

9. The provision of personal data is voluntary but necessary for the purposes indicated in point 3 above.

10. Decisions will not be taken in an automated manner, your personal data will not be subject to profiling

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(place and date) (legible signature of applicant)